

Chiang Kai Shek College

菲律賓中正學院

<p><u>CKS COLLEGE</u> <u>INSTITUTIONAL VISION-MISSION</u></p> <p>Education for excellence, geared towards a united Filipino-Chinese community equipped with the basic academic skills, wisdom, and the virtues of propriety, righteousness, incorruptibility and honor, committed to nation building and international concern.</p> <p><u>CORE VALUES</u></p> <p><i>Chiang Kai Shek College challenges stakeholders to lead their lives in accordance to the four Confucian virtues:</i></p> <p>Li (禮, propriety, proper rite)</p> <p>Yi (義, righteousness or justice)</p> <p>Lian (廉, incorruptibility)</p> <p>Chi (恥, honor, sense of shame)</p> <p><i>Concomitant to attaining these values are the cultivation and sustenance of the holistic approach to education, an all-around development in five domains:</i></p> <p>Dé (德, moral)</p> <p>Zhì (智, intellectual)</p> <p>Tì (體, physical)</p> <p>Qún (群, team spirit)</p> <p>Měi (美, aesthetic)</p> <p><i>Based on these Confucian moral values, CKS College simplifies its Core Values as follows:</i></p> <p>Relevant Education</p> <p>Good Character</p> <p>Committed Service</p>	<p><u>COLLEGE VISION STATEMENT</u></p> <p>To become the preferred Filipino-Chinese college that offers high quality, learner-centered, and outcome-based education to future entrepreneurs, professionals, and managers in the fields of business, IT, and education.</p> <p><u>COLLEGE MISSION STATEMENT</u></p> <p>CKS College is a preeminent Filipino-Chinese college that seeks to grow, educate, and train future entrepreneurs and leaders who will make significant contributions to society.</p> <p>It endeavors to create a learning environment that balances theory with practice, so as to equip students with the necessary knowledge, skills, and values that will enable them to succeed in their respective fields.</p> <p>In partnership with CKS College faculty, staff, and administration, and through stronger linkages with various organizations, CKSC alumni, businessmen, and professionals, it shall continuously make its degree programs more adaptive and relevant to changing educational, social, technological, and business environments, thereby bridging the gap between academe and industry.</p> <p>It shall supply various sectors with capable, competent, and pro-active educators, accountants, managers, marketers, IT experts, and entrepreneurs who shall be known for their commitment, excellence, passion, and integrity.</p> <p><u>CKS COLLEGE INSTITUTIONAL OBJECTIVES</u></p> <ol style="list-style-type: none"> To train bright and capable leaders of society To prepare people for the task of building a better and stronger nation To harvest and share great ideas from Eastern and Western cultures To enhance friendship and understanding between Filipinos and Chinese 	<p><u>PROGRAM OUTCOMES (PO)</u></p> <p>1. Common to All Programs</p> <ol style="list-style-type: none"> Recognize and examine the trends and developments in one's field of specialization. Effectively communicate orally and in writing using English, Filipino, mother tongue language, and an appropriate Foreign Language required by the industry. Work effectively and independently in multi-disciplinary and multi-cultural teams. Act in recognition of professional, social, and ethical responsibilities. Preserve and promote Filipino historical heritage and cultural values. Engage in ongoing, voluntary, and self-motivated pursuit of knowledge (lifelong learning). Demonstrate the values of propriety, righteousness, incorruptibility, and honor. <p>2. Common to the Business and Management Discipline</p> <ol style="list-style-type: none"> Perform the basic management functions, such as planning, organizing, staffing, leading, and controlling. Apply proper decision making tools to critically, analytically, and creatively solve problems and drive results. Apply the basic concepts that underlie each of the functional areas of business (marketing, finance, human resources management, production and operations management, information technology, and strategic management) and employ these concepts in various business situations. Apply information and communication technology (ICT) skills as required by the business environment. Work effectively with other stakeholders and manage conflict in the workplace. Employ entrepreneurial skills in planning and implementing business activities. Demonstrate high personal moral and ethical standards, organizational citizenship, and corporate social responsibility. <p>3. Specific to the Accountancy Program</p> <ol style="list-style-type: none"> Resolve business issues and problems, with a global and strategic perspective using their knowledge and technical proficiency in the areas of financial accounting & reporting, cost accounting & management, management accounting & control, taxation, and accounting information systems; Conduct accountancy research through independent studies of relevant literature and appropriate use of accounting theory and methodologies; Employ technology as a business tool in capturing financial and non-financial information, generating reports and making decisions; Apply knowledge and skills that will enable them to successfully respond to various types of assessments (including professional and certifications); Confidently maintain a commitment to good corporate citizenship, social responsibility and ethical practice in performing functions as an accountant. Use financial & non-financial information to conduct sustainability and strategic audit of various business organizations.
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COURSE SYLLABUS

Course Code : ACAUDT Course Title : Auditing and Assurance Principles Credit : 3.0 Units Instructor : Class Day : Class Time : Classroom : Consultation Schedule :	Course Description: The focus of the course is on the conceptual knowledge and understanding of assurance and related services performed by professional accountants. It discusses the nature of assurance and related services particularly the independent audit of financial statements, the responsibilities of professional accountants; audit process; audit objectives, evidence, procedures, auditing standards and the elements of the independent auditor’s report. It also introduces the AASC Pronouncements (PSA, PSRE, PSAE & PSRS), Philippine Accountancy Act of 2004 and 2008 Code of Ethics for professional accountants.
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Course Outcomes	Program Outcomes Addressed by the Course Outcomes
1. Know and understand the auditing standards affecting the practice of accountancy.	2.3 Apply the basic concepts that underlie each of the functional areas of business (marketing, finance, human resources management, production and operations management, information technology, and strategic management) and employ these concepts in various business situations. 3.4 Apply knowledge and skills that will enable them to successfully respond to various types of assessments (including professional and certifications).
2. Identify related audit methods/ procedures that are necessary in performing an independent audit of financial statements.	2.2 Apply proper decision making tools to critically, analytically, and creatively solve problems and drive results. 3.1 Resolve business issues and problems, with a global and strategic perspective using their knowledge and technical proficiency in the areas of financial accounting & reporting, cost accounting & management, management accounting & control, taxation, and accounting information systems;
3. Recognize various audit tools and techniques available to the auditor in performing the audit.	2.2 Apply proper decision making tools to critically, analytically, and creatively solve problems and drive results. 3.6 Use financial & non-financial information to conduct sustainability and strategic audit of various business organizations.
4. Analyze audit related cases and apply the concepts and principles learned from the course.	2.2 Apply proper decision making tools to critically, analytically, and creatively solve problems and drive results. 3.2 Conduct accountancy research through independent studies of relevant literature and appropriate use of accounting theory and methodologies 3.6 Use financial & non-financial information to conduct sustainability and strategic audit of various business organizations.

Course Outcomes	Program Outcomes Addressed by the Course Outcomes
5. Demonstrate the 5C's: critical thinking, commercial ethics, computer literacy, communication skills and community services.	2.7 Demonstrate high personal moral and ethical standards, organizational citizenship, and corporate social responsibility. 3.3 Employ technology as a business tool in capturing financial and non-financial information, generating reports and making decisions; 3.5 Confidently maintain a commitment to good corporate citizenship, social responsibility and ethical practice in performing functions as an accountant.
6. Strengthen and practice the values of honesty, integrity, diligence and perseverance in the practice of auditing.	2.7 Demonstrate high personal moral and ethical standards, organizational citizenship, and corporate social responsibility. 3.5 Confidently maintain a commitment to good corporate citizenship, social responsibility and ethical practice in performing functions as an accountant.

Course Requirements:

- Class Participation. Attendance to all lectures and required alternative activities is highly encouraged. Students are expected to actively participate in discussions and to be respectful of each other’s views, opinions, and insights. It is part of the student’s responsibility to prepare for each class session by reading the assigned materials (textbook, references, journals, websites, hand-outs, etc.), as indicated in the Course Plan.
- Quizzes. Two to three quizzes shall be administered before midterms and another two to three shall be administered after midterms. The schedule for the long exams are indicated in the Course Plan.
- Midterm & Final Exams. The Midterm and Final Exams shall be comprehensive and shall be administered as per the schedule set by the CKS College HEI Deans’ Council.

Grading System:		
Midterm Grade	=	[(Average quizzes × 25%) + (Midterm Exam × 20%)] ÷ 45%
Final Grade	=	(Average quizzes × 50%) + (Midterm Exam × 20%) + (Final Exam × 30%)

Grade Score Equivalent (GSE):			
Rating	GSE	Rating	GSE
98 to 100	1.00	77 to 79	2.75
95 to 97	1.25	75 to 76	3.00
92 to 94	1.50	< 75	5.00
89 to 91	1.75	No Grade	NG
86 to 88	2.00	Authorized	AW
83 to 85	2.25	Withdrawal	
80 to 82	2.50		

Textbook:

- Salosagcol, J., Tiu, M., Hermosilla, R. (2015). *Auditing theory: A guide to understanding PSA*. Conanan Educational Supply

References:

- Whittington O. (2016) *Wiley CPA Excel Exam Review: Study Guide January 2016 Auditing & Attestation*. John Wiley & Sons, Inc.
- Bobadilla, A. D., & Ocampo, R. (latest ed.). Reviewer in auditing theory. Lares Bookstore..
- Ireneo, J. M., Ireneo, S. C., & James, G. (2014). *Auditing and assurance principles*. Conanan Educational Supply.
- Roque, G. (2012). CPA Examination reviewer: Auditing theory. Conanan Educational Supply.
- Philippine Standards on Auditing (PSAs). Auditing and Assurance Standards Council.
- Philippine Standards on Assurance Engagements (PSAEs). Auditing and Assurance Standards Council.
- Philippine Standards on Related Services (PSRSs). Auditing and Assurance Standards Council.

- Philippine Standards on Review Engagements (PSREs). Auditing and Assurance Standards Council.
- Philippine Standards on Quality Control (PSQCs). Auditing and Assurance Standards Council.
- Practice Statements. Auditing and Assurance Standards Council.

Course Plan:

Week	Inclusive Date/s	Learning Outcome/s	Topic/s	Reference/s	Teaching-Learning Activities	Assessment Methods
1		<ul style="list-style-type: none"> • Understand what audit is about. • Know the standard setting bodies for auditing. 	<ul style="list-style-type: none"> • Auditing Concepts <ul style="list-style-type: none"> ○ Introduction to Audit ○ Nature of Audit and Attestation Services ○ Audit Standard Setting Bodies ○ Types of Audits and Auditors 	<ul style="list-style-type: none"> • Suggested Readings: <ul style="list-style-type: none"> ○ Salosagcol, Tiu, & Hermosilla, Chapters 1 & 12 	<ul style="list-style-type: none"> • Lecture • Class Discussion 	<ul style="list-style-type: none"> • Quiz • Case Analysis
2		<ul style="list-style-type: none"> • Differentiate the types of audits and auditors. • Understand the standards used in the audit. • Learn and understand the ethical requirements and considerations in audit. 	<ul style="list-style-type: none"> • Professional Standards and Auditor's Responsibility <ul style="list-style-type: none"> ○ Attestation Standards and Auditing Standards ○ Philippine Standards on Auditing ○ Quality Control System ○ Auditor's Responsibility to Detect & Report Fraud ○ Error and Fraud ○ Non-compliance with Laws and Regulations 	<ul style="list-style-type: none"> • Suggested Readings: <ul style="list-style-type: none"> ○ Salosagcol, Tiu, & Hermosilla, Chapters 2 & 3 	<ul style="list-style-type: none"> • Lecture • Class Discussion 	<ul style="list-style-type: none"> • Quiz • Case Analysis
3						
4		<ul style="list-style-type: none"> • Learn and appreciate the importance of understanding the client in the completion of the audit process. • Ability to understand risk involved in audit, materiality levels to consider, and the procedures in documenting audit procedures. 	<ul style="list-style-type: none"> • Audit Planning <ul style="list-style-type: none"> ○ Understanding of the Client's Business and Industry ○ Client Strategies ○ Decision to Accept an Engagement 	<ul style="list-style-type: none"> • Suggested Readings: <ul style="list-style-type: none"> ○ Salosagcol, Tiu, & Hermosilla, Chapter 5 	<ul style="list-style-type: none"> • Lecture • Class Discussion 	<ul style="list-style-type: none"> • Quiz • Case Analysis

Week	Inclusive Date/s	Learning Outcome/s	Topic/s	Reference/s	Teaching-Learning Activities	Assessment Methods
5			<ul style="list-style-type: none"> ○ Establishing an Understanding with Management ○ Planning Interim and Year-end Audit Work ○ Audit Risk ○ Materiality in a Financial Statement Audit ○ Analytical Procedures ○ Planning Documentation 			
6		<ul style="list-style-type: none"> • Identify the weaknesses in the client's internal control. • Identify the weaknesses in the client's internal control. • Suggest ways to improve internal control in compliance with required standards. 	<ul style="list-style-type: none"> • Internal Control and Risk Assessment <ul style="list-style-type: none"> ○ COSO Report's Framework for Evaluating Internal Control ○ Control Environment ○ Risk Assessment ○ Control Activities ○ Information and Communication ○ Monitoring ○ Consideration of Internal Control and Assessment of Control Risk ○ Audit of Internal Control Over Financial Reporting as Mandated ○ Sarbanes-Oxley Act ○ SEC's rule on Management Report ○ PCAOB's Standards 	<ul style="list-style-type: none"> • Suggested Readings: <ul style="list-style-type: none"> ○ Salosagcol, Tiu, & Hermosilla, Chapters 6 & 7 	<ul style="list-style-type: none"> • Lecture • Class Discussion 	<ul style="list-style-type: none"> • Quiz • Case Analysis
7						
8		<ul style="list-style-type: none"> • Gather accurate and sufficient evidence to support client's assertions. 	<ul style="list-style-type: none"> • Audit Evidence <ul style="list-style-type: none"> ○ Acquisition and Evaluation of Audit Evidence ○ Financial Statements Assertions, Audit 	<ul style="list-style-type: none"> • Suggested Readings: <ul style="list-style-type: none"> ○ Salosagcol, Tiu, & Hermosilla, Chapter 8 	<ul style="list-style-type: none"> • Lecture • Class Discussion 	<ul style="list-style-type: none"> • Quiz • Case Analysis

Week	Inclusive Date/s	Learning Outcome/s	Topic/s	Reference/s	Teaching-Learning Activities	Assessment Methods
			Objectives and Audit Procedures ○ Test of Controls, Substantive Test of Details, Analytical Procedures and Non-financial Measures ○ Purpose, Content and Form of audit Documentation.			
9						• Midterm Exam
10		• Document the audit activities completed and the supports availed of.	• Audit Evidence ○ Working Papers ○ Related Parties ○ Using the Work of an Expert ○ Considering the Work of Internal Auditing ○ Auditing Accounting Estimates	• Suggested Readings: ○ Salosagcol, Tiu, & Hermosilla, Chapter 8	• Lecture • Class Discussion	• Quiz • Case Analysis
11		• Understand audit sampling techniques. Apply sampling in audit engagements.	• Audit Sampling ○ Use of Sampling in Audit ○ Engagement ○ Role of Sampling and Non-Sampling Risk ○ Statistical and Non-Statistical Sampling ○ Sampling for Test of Controls and Substantive Tests ○ Attribute Estimation ○ Sequential (stop or go) Sampling ○ Probability-proportional- to-size (PPS) Sampling.	• Suggested Readings: ○ Salosagcol, Tiu, & Hermosilla, Chapter 9	• Lecture • Class Discussion	• Quiz • Case Analysis
12						

Week	Inclusive Date/s	Learning Outcome/s	Topic/s	Reference/s	Teaching-Learning Activities	Assessment Methods
13		<ul style="list-style-type: none"> Identify the subsequent events in audit for proper disclosure in the report. Know the other information that needs disclosure in the final report. 	<ul style="list-style-type: none"> Completing the Audit <ul style="list-style-type: none"> Subsequent Events Going Concern Litigation, Claims and Assessment Management Representation letter Wrap-up Procedures 	<ul style="list-style-type: none"> Suggested Readings: <ul style="list-style-type: none"> Salosagcol, Tiu, & Hermosilla, Chapter 10 	<ul style="list-style-type: none"> Lecture Class Discussion 	<ul style="list-style-type: none"> Quiz Case Analysis
14						
15		<ul style="list-style-type: none"> Be able to express the right type of opinion. Be able to write an appropriate audit report. 	<ul style="list-style-type: none"> Audit Reports on FS <ul style="list-style-type: none"> Reports on Financial Statements <ul style="list-style-type: none"> Unqualified, Qualified, Adverse Opinion, and Disclaimer of Opinion Explanatory paragraphs and Modification to Audit Reports Reports on Comparatives and Consolidated Financial Statements Reports on Attestation Services and Other Assurance Services 	<ul style="list-style-type: none"> Suggested Readings: <ul style="list-style-type: none"> Salosagcol, Tiu, & Hermosilla, Chapter 11 	<ul style="list-style-type: none"> Lecture Class Discussion 	<ul style="list-style-type: none"> Quiz Case Analysis
16						
17		<ul style="list-style-type: none"> Learn and understand what it takes to be an ethical CPA. 	<ul style="list-style-type: none"> Code of Ethics and Republic Act 9298 <ul style="list-style-type: none"> The Code of Ethics for Professional Accountants The Philippine Accountancy Act of 2004 	<ul style="list-style-type: none"> Suggested Readings: <ul style="list-style-type: none"> Salosagcol, Tiu, & Hermosilla, Chapter 13 	<ul style="list-style-type: none"> Lecture Class Discussion 	<ul style="list-style-type: none"> Quiz Case Analysis
18						<ul style="list-style-type: none"> Final Exam

Course Policies:

Academic Integrity	CKSian values include propriety, righteousness, incorruptibility, and honor. Students should exercise such values both inside and outside the classroom. Students are expected to value the importance of education and should recognize that such involves hard work and sacrifice.
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	Academic dishonesty— whether in the form of plagiarism (intentional or unintentional), cheating in exams and assignments, or the like– shall not be tolerated and shall strictly be subjected to the penalties indicated in the CKS College Student Handbook.
Tardiness	A student who incurs more than 12 hours of absences or twenty (20) percent of the prescribed number of class periods during the semester would be given a failing grade and given no credit for the course or subject. A student may be accepted in class even if he/she arrives late provided that it is not more than 25% of the class/session. A recorded tardiness is considered 1/3-absence, which if added to two other recorded tardiness will be equivalent to a full absence recorded against a student.
Use of Mobile Devices	Once inside the classroom, the student is expected to focus on his role as a learner. Distractions should be avoided. Students are not allowed to use mobile phones, tablets, or other gadgets in class. Mobile phones should be switched off or placed in silent mode.
Make-Up Quizzes/ Exams	For quizzes/exams, make-up exams may be given only upon presentation of an approved Application for Excuse Absence. For students who are unable to take the Midterm or the Final Exams, an approved Application for Excuse Absence and an approved Application for Special Examination should be submitted to the instructor before the make-up exam can be scheduled and administered.
Consultation	If needed, students are highly encouraged to schedule consultation with the faculty within the consultation schedule provided. Such shall be conducted at the consultation area in the CKS College Faculty Room.
Others	Both student and faculty are responsible for maximization of class contact hours to ensure satisfaction of course learning outcomes. Once the class period has started, no one is allowed to leave the classroom, unless officially requested by the Administration Office and/or allowed by the instructor. Leaving the classroom at any time within the scheduled class period, whether for short or extended periods of time, is strongly discouraged. Students should go to the toilet before or after class, or during the scheduled break within 3-hour class periods.

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